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The Acuity Group Methodologies Proposition

Management Summary

The Acuity Group methodologies deliver internal capability to drive excellence in the delivery of BS and ISO management systems best practices, enabling a wider program of consistency across the organisation.

Presents a holistic insight into the conditions and factors necessary to sustain practical management systems, seamlessly integrating a program of interactive activities, saving both internal resource effort and implementation costs.

- **BS 25999** Business Continuity – Recovering your functionality
- **ISO 27001** Information Security – Protecting your assets
- **ISO 14001** Environment – Reducing pollutants
- **ISO 9001** Quality – Improving customer satisfaction
- **OHSAS 18001** Occupational Health & Safety – Removing hazards

Benefits

Acuity Methodologies

- Fully aligned with their BS or ISO standards. (stage 1 audit ready)
- Immediate availability - download and implement at your own pace.

Full set of tools

- A logical structure and schedule to work through the **Planning**, **Delivery**, **Cultural** and **Assessment** phases.
- Comprises of four books and an appropriate set of worksheets addressing the key components of:
 - **Book 1** – Defining the end to end management system requirements.
 - **Book 2** – Detailing the analysis, design, implementation and construction needs.
 - **Book 3** – Setting the management activities to maintain operational readiness.
 - **Book 4** – Outlining the requirements for appropriate reviews and changes.

Lower cost implementation

- Practical staged approach to reduce resource needed to establish a management system.
- Easily scalable for use with additional entities in the organisation.
- Reduces analysis and design phases.
- Accelerates implementation

Standardisation

- Establishes an integrated and scalable program for the whole organisation.
- Removes departmental differences and a significant reduction in resource demand on departmental heads.

Acuity Group

A specialist consultancy focussed on providing you with practical step by step Methodologies which are aligned with the relevant British and International standards.

Acuity Group Methodologies empower Business Managers to develop and implement robust and compliant management systems in under three months with the confidence that the process is fully aligned with the relevant British or ISO standard.

Standards - Delivered with Excellence

BS 25999-2

Business Continuity Management System

It's the process by which a company makes sure it can still function in the event of total or partial loss of its internal or external delivery functions; support systems, people or facilities, protecting your profits, market share and reputation of the business.

Our BCMS methodology is much more than just crisis management and disaster recovery. It considers the implications of an incident for the whole supply chain – internally and/or externally - and ensuring that an end-to-end approach is embedded in the organisation's culture.

Emergency Planning

A service offering a thorough on site analysis of the risks that threaten immediate serious injury to staff and/or damage to infrastructure and that may degrade an organisations ability to operate effectively post the incident. Following the analysis of risk, a generic Emergency Plan is produced that will enable a coherent response to be initiated.

ISO 27001

Information Security Management System

We provide you with the tools you need to secure the knowledge of your business. Focusing on your entire flow of information, not just the Information Technology department, we verify that your organisational risks are properly identified, assessed and managed, while formalising information security processes, procedures and documentation.

Our proven ISMS Methodology will provide reassurance to your stakeholders, that your information assets in all formats are being responsibly managed and protected.

ISO 9001

Quality Management System

One of the most established standards over the past 20 years. Our QMS methodology will amplify your organisations customer commitment to quality; improve your ability to demonstrate a competitive advantage in an increasingly challenging market place and set the foundations for improved internal and external communications for growth.

ISO 14001

Environmental Management System

Environmental issues are becoming an increasingly important commercial factor, with pressure from all directions; national, trade, customers and stakeholders, to minimise your impacts on pollutants.

The Acuity EMS methodology will identify and control your environmental impacts, improving your footprint on the environment, by implementing a systematic approach for setting appropriate objectives and targets.

OHSAS 18001

Occupational Health & Safety

Changing legislation and best practice risk management strategies are some of the reasons why organisations are implementing OHS Management Systems. The protection of your workforce and their ability to operate in a safe and healthy working environment reduces accidents and improves your overall business performance.

Our OHSMS methodology is compatible with ISO 9001 & 14001, helping you to meet your H&S obligations.

If you would like to discuss how this service can help your organisation, please call **Ashley Loxton** on **07891 216 529** or e-mail **Ashley.Loxton@acuitygroup.com**

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Management Systems Review and Report Service

What is it?

It's an independent review and report of your current alignment against all or individual BS and/or ISO standards, BS 25999, ISO 27001, ISO 14001, ISO 9001 & OHSAS 18001.

Why do I need it?

Many organisations have well structured systems or processes in place. However, the challenge of assessing their effectiveness and application of industry best practices requires a fresh and unbiased perspective.

What are the critical functions and how do they impact my organisations ability to; recover from unplanned downtime, protect the integrity of our assets, reduce our pollutants, improve customer satisfaction and remove workplace hazards, to deliver greater internal capability and deliver excellence across the business. The acuity Group Review and Report service is designed to answer these questions.

The benefits

This service can assist you in the following ways:

- **Understand your level of alignment;** the Acuity review will comprehensively benchmark your alignment against the leading BS and ISO standards and allocate a percentage rating. It will also identify priority areas for further action.
- **Deliver information quickly, giving you time to act;** we deliver a speedy and straight forward service. The report can usually be delivered within 5-10 days of our initial consultation.
- **Save you time and money by avoiding duplication;** we incorporate your existing procedures and practice in the evaluation process. We present you with a straightforward 'traffic light' summary report. You won't need to spend time interpreting or analysing complicated results.
- **Be prepared;** our report will present a fact based assessment of your business processes so that you can effectively prioritise the resource and action needed to continually improve and align to industry best practices, opening more competitive opportunities.
- **Gain internal recognition for the need for action;** you will be armed with facts to champion the need and benefits of improved management processes with colleagues and stakeholders.

If you would like to discuss how this service can help your organisation, please call **Ashley Loxton** on **07891 216 529** or e-mail **Ashley.Loxton@acuitygroup.com**

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Product and Services Portfolio

Foundation Services

'Getting Started' exercise is a facilitated session for 6-8 people, targeting BC Champions, to have the practical experience of evaluating a BC plan and gain the knowledge to secure sponsorship of internal stakeholders.

Review and Report Service reviews all or individual systems, benchmarked against BS/ISO standards. Output includes a gap analysis and recommendations for priority action.

Planning Service sets the scope, defines the objectives and delivers impact analysis and risks, to build robust fact based management systems.

Consultancy

Our experienced consultants can provide specialist advice across a broad spectrum of industries and standards.

We can lead or actively participate in projects to build or implement individual or integrated management systems.

Whether you are scoping a new role, building a project plan or reviewing contracts with external suppliers, expert support can be arranged to cover all aspects, maximizing your success.

Licensed Product

Acuity Group methodologies, tool sets and controls are downloaded to your desktop and can be supported with consultancy to meet your exact needs.

Providing step by step guidance to build robust processes, aligned systems or even fully integrated management systems, all Acuity products provide scope, objectives and policies to deliver operational excellence.

The Acuity Group methodology can be applied to a single critical operation or scaled across your entire organisation to deliver consistent and reliable approach to managing systems, with full visibility to internal and external supply chain dependencies.

Training

Acuity Group offer a comprehensive range of training and coaching services, which support the development of management systems as a culture within an organisation, with the capability and experience to develop a training solution appropriate to your needs.

If you would like to discuss how our product and services can help your organisation, please call **Ashley Loxton** on **07891 216 529** or e-mail **Ashley.Loxton@acuitygroup.com**

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